



MASILONYANA

MUNICIPALITY

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Masilonyana Local Municipality subscribes to Affirmative Action and Employment Equity, with its Head Office in Theunissen in the Free State Province, invites suitable candidates to apply for the following positions

DIRECTOR CORPORATE SERVICES

CONTRACT: Five year performance based contract.

SALARY: all inclusive remuneration package negotiable between R685 806 – R855 331 as per the new upper limits per annum.

The appointment will be made in compliance with the provisions of section 56 of the Local Government: Municipal Systems Amendment Act 7 of 2011

The incumbent will report directly to the municipal manager.

Qualifications:

A B degree in Public Administration/ Management Sciences/ Law or relevant qualification, extensive and practical knowledge of Local Government will be an added advantage. Must meet the competency levels for senior managers as published per Government Gazette no 29967 dated 15 June 2007.

Requirements:

The appointed candidate will be stationed in Theunissen (Head Office); Signing of Employment Contract, Performance Agreement and Disclosure of Financial Interest is mandatory; Appointed candidate will undergo security vetting; The required experience should be 5 years at middle management level preferably in local government and have proven successful management experience in administration; Valid driver's license is essential. Registration with a relevant professional body will serve as an added advantage.

Key performance areas:

Lead and manage staff within the Department to enable them to meet their objectives; Render consulting services to administrative management as well as the political structure ; Lead and manage the legal section so that the Council is proactively protected and that by-laws and other legal documents are suitably drafted; Lead and manage the Secretariat Services so that the Council is provided with an effective committee service, its resolutions are executed and that general council administration operates efficiently; Manage and Co ordinate the flow of information and correspondence from internal and external sources; Oversee the implementation of the Labour Relations Acts, Basic Conditions of Employment Equity and Skills Development Acts, as well as plans developed for the legislation; Develop a performance management system for the Municipality, Manage the Human Resources and the labour relations of the Municipality.

Benefits: Performance bonus in terms of Council's Performance Management System.

DIRECTOR ECONOMIC DEVELOPMENT AND PLANNING

CONTRACT: Five year performance based contract.

SALARY: all inclusive remuneration package negotiable between R685 806 – R855 331 as per the new upper limits per annum.

The appointment will be made in compliance with the provisions of section 56 of the Local Government: Municipal Systems Amendment Act 7 of 2011

The incumbent will report directly to the municipal manager.

Qualifications:

An appropriate Bachelor's degree preferably in Business/Marketing/Economics or Administration. or equivalent qualifications, extensive and practical knowledge of Local Government will be an added advantage, Must meet the competency levels for senior managers as published per Government Gazette no 29967 dated 15 June 2007.

Requirements:

The appointed candidate will be stationed in Theunissen (Head Office); Signing of Employment Contract, Performance Agreement and Disclosure of Financial Interest is mandatory; Appointed candidate will undergo security vetting; The required experience should be 5 years with 3 years at middle management level preferably in local government; Competence in economic development, housing and tourism; A valid driver's license is essential. Registration with a relevant professional body will serve as an added advantage.

Key Performance areas:

Develop and implement short and long-term strategies for existing and new business, tourism; SMME's and the Black Economic Empowerment Programme; Oversee realistic research programmes and a database for economic development and growth; Develop and implement innovative, practical and strategies tasks within legislative parameters; Development, monitoring and implementation of the LED Strategy and Spatial development framework of the municipality; Lead and manage staff of the department.

Benefits: Performance bonus in terms of Council's Performance Management System.

N.B: An application for the vacant post of a senior manager must be submitted on an official application form, available on the municipal website accompanied by a detailed curriculum vitae with certified copies of ID and qualifications.

If you have not been contacted within 3 months of the closing date of the advertisement, please accept that your application is unsuccessful.

Please forward your application to:

The Municipal Manager: Mr D. Nthau
Masilonyana Local Municipality
P.O. Box 8
Theunissen
9410

Closing Date: 17 August 2015

No late, faxes or e-mailed applications will be accepted.

Application forms can be obtained from Masilonyana Local Municipality website www.masilonyana.fs.gov.za or from Masilonyana Local Municipality offices in Theunissen. No applications will be considered if it is not per annexure C of Government Gazette No. 37245 dated 17 January 2014.

Enquiries: The Municipal Manager Tel: 057 733 0106/7/8

**M.D NTHAU
MUNICIPAL MANAGER
24/07/2015**