



# **MASILONYANA**

**MUNICIPALITY**

**MASEPALA**

**MUNISIPALITEIT**

**Masilonyana Local Municipality subscribes to Affirmative Action and Employment Equity, with its Head Office in Theunissen in the Free State Province, invites suitable candidates to apply for the following position**

## **CHIEF FINANCIAL OFFICER**

**CONTRACT: Five (5) year fixed term performance based contract.**

**SALARY: All-inclusive remuneration package negotiable between Minimum R 846 307.00, Midpoint R950 907.00 and Maximum R1040 327.00 as per the new upper limits No: 43122 of 20 March 2020.**

**The appointment will be made in compliance with the provisions of section 56/57 of the Local Government: Municipal System Act 32 of 2000, and applicable relevant Regulations.**

**The incumbent will report directly to the Municipal Manager.**

**Center:** Incumbent will be stationed at the head office in Theunissen, but deliver services to other towns within the municipal jurisdiction.

### **Minimum Qualifications**

- At least a Bachelor degree in Accounting, Finance, Economics Public Administration/ Management Sciences/ Law or a relevant qualification registered on the National Qualifications Framework at an NQF Level 7 with a minimum credits of 360.

### **Requirements:**

- South African citizenship or permanent residence
- 5 years' experience at Middle financial management experience preferably in local government.
- Computer literacy
- Valid driver's license

### **Added Advantage:**

- Certificate in Municipal Financial Management Program as prescribed by National Treasury, Government Gazette No 29967 dated 15 June 2007.
- Registration with any relevant professional body.

### **Key Performance Areas:**

#### **Strategic Leadership and Management:**

- The ability to contribute to service delivery system of a complex nature and manage the achievement of Municipality strategies and goals.
- The ability to formulate and influence short-medium and long-term service delivery plans to deliver on Municipal Strategies and goals.
- The ability to provide supportive leadership to the accounting Officer and Senior Management team. The ability to develop and maintain strategic alliances with various stakeholders.

#### **Strategic Financial Management**

- Perform all functions outlined in the Municipal Finance Management Act 56 of 2003 expected of Chief Financial Officer;
- The ability to guide the management of an effective, economic and efficient finance function, supported by effective financial management policies and practices. The ability to forecast Revenue and Expenditure and assessing the impact thereof on a Municipality's financial position and performance.

### **Operational Financial Management**

- The ability to maintain sufficient working capital (Cash flows/short-term liquidity) to meet the needs of the Municipality. The ability to manage the budget preparation and implementation process and provide technical expertise in this regard.
- The ability to implement and manage the financial reporting process of the municipality.
- The ability to implement and manage the performance reporting process of the Municipality.

### **Risk and change management**

- The ability to understand risk and guide the management of risk for the municipality within the area of responsibility.
- The ability to guide the management of change for the municipality within the area of responsibility.

### **Supply chain Management**

- The ability to manage and oversee a fair, equitable, transparent, competitive and cost effective Supply chain Management function.
- The ability to manage the Supply chain management functions.

### **Audit and Assurance**

- The ability to support the audit process in order to obtain the optimum level of assurance from the Auditor General.

**Benefits:** Performance bonus in terms of Council's Performance Management System.

Applicants must use **annexure C** (Application form) of the Local Government: Regulations on appointment and conditions of employment of Senior Managers available on the website: [www.masilonyana.fs.gov.za](http://www.masilonyana.fs.gov.za). All applications **must be on the Prescribed Application Form** (no application will be considered without the prescribed application form), including comprehensive CV with at least three contactable references and email addresses of the referees, originally certified copies of qualifications (It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to attach the proof thereof), driver's license and identity document which should be directed to:

**Mrs L Mokoteli, Acting Municipal Manager, Masilonyana Local Municipality, P.O. Box 8 THEUNISSEN 9410.**

Applications can also be hand delivered at our Head Office in Theunissen at Municipal Manager Office.

The shortlisted/recommended candidates will be subjected to security vetting, competency based assessment over 2 day's prior appointment, qualification verification, and reference check. The successful candidates will also be subjected to the signing of an Employment Contract on or before assumption of duty, Annual Performance Agreement within 60 days of appointment and annually thereafter within 30 days of the beginning of the financial year, and a Disclosure of Financial Interest form.

**NB: No faxed, e-mailed, late applications and applications not made on the prescribed application form and Z83 applications will be considered.**

- Canvassing for appointment will automatically disqualify an applicant.
- If no reply to your application has been received within 90 days of the closing date, you should consider your application as being unsuccessful.
- The municipality will not take responsibility for information not mentioned in applications.
- Municipality reserves the right not to make an appointment.

**Closing Date: 20 August 2021 at 12:00.**

**Enquiries:** Acting Municipal Manager: Mrs L Mokoteli 083 511 8220

**Mrs L Mokoteli  
ACTING MUNICIPAL MANAGER**