



# **MASILONYANA**

**MUNICIPALITY**

**MASEPALA**

**MUNISIPALITEIT**

Masilonyana Local Municipality subscribes to Affirmative Action and Employment Equity, with its Head Office in Theunissen in the Free State Province, invites suitable qualified and experienced candidates to apply for the following positions, reporting directly to the Municipal Manager. The successful candidates will be appointed on a permanent basis and will be stationed at the head office in Theunissen, but may be placed anywhere within the municipal jurisdiction, based on operational requirements.

**SALARY:** All-inclusive remuneration package negotiable between Minimum R907, 864 Midpoint R1, 037 559 and Maximum R1 150 465 as per the new upper limits No: 47538. Of 18 November 2022.

**BENEFITS:** Performance bonus in terms of Council's Performance Management System and all applicable Regulations of the Municipal Systems Act.

## **CHIEF FINANCIAL OFFICER**

The appointment will be made in compliance with the provisions of the MFMA and section 56/57 of the Local Government: Municipal System Amendment Act 3 of 2022, and other relevant legislations applicable.

### **Requirements:**

- Bachelor degree in Accounting, Finance, Economics Public Administration/ Management Sciences/ Law or a relevant qualification registered on the National Qualifications Framework at an NQF Level 7 with a minimum credits of 360, as prescribed by National Treasury, Government Gazette No 29967 dated 15 June 2007.
- 5 years' experience at Middle financial management experience preferably in local government.
- South African citizenship or permanent residence
- Computer literacy
- Valid driver's license

### **Added Advantage:**

- Certificate in Municipal Financial Management Program as prescribed by National Treasury, Government Gazette No 29967 dated 15 June 2007.
- Registration with any relevant professional body.

### **Key Performance Areas:**

- Assume responsibilities of the Chief Financial Officer as outlined in Chapter 9 of the Municipal Finance Management Act and all other related legislation.

## **DIRECTOR CORPORATE SERVICES**

The appointment will be made in compliance with the provisions of section 56/57 of the Local Government: Municipal System Amendment Act 3 of 2022, and other relevant legislations applicable

### **Requirements:**

- Bachelor degree in Public Administration/Management Sciences/Law or equivalent qualification
- 5 years' experience at middle management level preferably in local government;
- Proven successful management experience in administration;
- Valid driver's license and computer literacy
- South African citizenship or permanent residence

### **Added advantage:**

- Registration with a recognized relevant professional body.
- Extensive and practical knowledge of Local Government

- Certificate in Municipal Financial Management as prescribed by National Treasury Government Gazette No. 29967 dated 15 June 2007 or attain the qualification within 18 months from date of appointment, and registration with a Professional body will serve as a strong recommendation.

**Knowledge:**

- Good knowledge and understanding of relevant policy and legislation ie. Labour Relations Act, and other labour-related prescripts,
- Good knowledge and understanding of institutional governance systems and performance management;
- Good knowledge of corporate support services, including:
  - Human capital management
  - Legal services;
  - Facilities management;
  - Information communication technology; and
  - Council support;
- Good knowledge of supply chain management regulations and the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000);
- Good governance;
- Legal background and human capital management; and
- Knowledge of coordination and oversight of all specialized support functions

**Applications:**

- Interested applicants can access the regulated application form at [www.masilonyana.fs.gov.za](http://www.masilonyana.fs.gov.za) or from Masilonyana Local Municipality offices in Theunissen, which must be accompanied by Curriculum Vitae, originally Certified copies of qualifications, drivers' licence and ID (not older than 3 months) No Applications will be considered if not on the official Application Form.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to attach proof thereof. No faxed or emailed applications will be accepted.
- The Municipality will subject shortlisted candidates to reference checks; security vetting; verification of qualifications, and a competency-based assessment over 2 day's prior appointment.
- Direct or indirect canvassing for preferential treatment will result in automatic disqualification of affected candidate. Correspondence will be limited to short listed candidates only.
- The successful candidate will be required to sign an Employment Contract on or before assumption of duty, a Performance Agreement, Disclosure of Financial Interest Forms within 60 days of appointment and annually thereafter within 30 days of the beginning of a financial year. Fraudulent qualifications, information or documents will disqualify any applicant.
- You are further advised that the Council has the right not to appoint any candidate if it is in its view that no suitable candidate could be found.
- If you have not been contacted within 3 months of the closing date of the advertisement, please accept that your application is unsuccessful. Only SA citizens or permanent residents with no criminal record are eligible to apply.
- The applicant gives consent that their personal information may be accessed for verification purposes in adherence to the POPI Act.

**Please forward your application to:**  
**The Acting Municipal Manager**  
**Masilonyana Local Municipality**  
**P.O. Box 8**  
**Theunissen**  
**9410**

**Or hand delivered at:**  
**Corner Leroux and Theron Street**  
**Theunissen**

**Closing date: 11 April 2023 at 12h00**

**Enquiries:** Acting Municipal Manager: Ms M.M Sello 082 789 4619 or [msello@masilonyana.co.za](mailto:msello@masilonyana.co.za)



**Ms M.M SELLO**  
**ACTING MUNICIPAL MANAGER**