



MASILONYANA

MUNICIPALITY

MASEPALA MUNISIPALITEIT

Masilonyana Local Municipality subscribes to Affirmative Action and Employment Equity, with its Head Office in Theunissen in the Free State Province, invites suitable qualified and experienced candidates to apply for the following position:

MUNICIPAL MANAGER

CONTRACT: Four (4) year fixed term Performance Based Contract not exceeding one year after the election of the next Council.

SALARY: All-inclusive Remuneration Package Payable to a Category 3 municipality between Minimum R1 083 601, Midpoint R1 245 520 and Maximum R1 407 437. As determined by notice No:47538 of 18 November 2022 on upper limits for senior managers for a Category 3 Municipality.

The appointment will be made in compliance with the provisions of the Section 56 & 57 of the Local Government: Municipal Systems Amendment Act, No.3 of 2022 and other relevant legislations applicable.

Job Purpose:

- The incumbent will be responsible for the leadership and direction of the administration of the Municipality through effective strategies to fulfil the objectives of the Local Government provided for in the Constitution of the Republic of South Africa, and any Legislative framework that governs Local Government.
- He/she will also foster relationships between the Municipal Council and administrative arm of the Municipality, as well as key stakeholders, and create an environment that defines the purpose and role of Local Government as a means to involve people in shaping the future of our communities.

Requirements:

- B-Degree in Public Administration or Political Sciences or Social Sciences, Law or equivalent from a recognised tertiary institution.
- 5 years' experience in Senior Management position, preferably in Local Government.
- Proven experience in Local Economic Development, Integrated Development programmes and sustainable rural development and expertise in dealing with risk management.
- Have proven successful institutional transformation within public or private sector. Extensive experience in financial Management, policy development & management, strategic planning & implementation, program management, monitoring & evaluation, and reporting on services delivery
- Must be in possession of a valid driver's license and a suitable vehicle for proper performance of his/her functions. Willingness to work irregular hours with extensive traveling.
- South African citizenship or permanent residence

Added Advantage:

- Postgraduate degree, extensive and practical knowledge of local government will be an added advantage.
- Certificate in Municipal Finance Management Program (MFMP) (SAQA Qualification ID No. 48965) or Certificate Program in Municipal Development (CPMD) or attain the qualification within 18 months from date of appointment, and registration with a Professional body will serve as a strong recommendation.
- Registration with a relevant Professional body will serve as a strong recommendation.

Knowledge:

- Advanced knowledge and understanding of relevant policy and legislation;
- Advanced understanding of institutional governance systems and performance management;
- Advanced understanding of council operations and delegation of powers;
- Good governance;
- Audit and risk management, establishment and functionality; and

- Budget and finance management.

Key Performance Areas:

- Assume responsibilities of an Accounting Officer and Head of Administration as outlined in section 55 of the Municipal Systems Act, as amended.

Applications:

- Interested applicants can access the regulated application form at www.masilonyana.fs.gov.za or from Masilonyana Local Municipality offices in Theunissen, which must be accompanied by Curriculum Vitae, originally Certified copies of qualifications, drivers' licence and ID (not older than 3 months) No Applications will be considered if not on the official Application Form.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to attach proof thereof. No faxed or emailed applications will be accepted.
- The Municipality will subject shortlisted candidates to reference checks; security vetting; verification of qualifications, and a competency-based assessment over 2 day's prior appointment.
- Direct or indirect canvassing for preferential treatment will result in automatic disqualification of affected candidate. Correspondence will be limited to short listed candidates only.
- The successful candidate will be required to sign an Employment Contract on or before assumption of duty, a Performance Agreement, Disclosure of Financial Interest Forms within 60 days of appointment and annually thereafter within 30 days of the beginning of a financial year. Fraudulent qualifications, information or documents will disqualify any applicant.
- You are further advised that the Council has the right not to appoint any candidate if it is in its view that no suitable candidate could be found.
- If you have not been contacted within 3 months of the closing date of the advertisement, please accept that your application is unsuccessful. Only SA citizens or permanent residents with no criminal record are eligible to apply.
- The applicant gives consent that their personal information may be accessed for verification purposes in adherence to the POPI Act.

Please forward your application to:
The Honourable Mayor: Councillor D.E Modise
Masilonyana Local Municipality
P.O. Box 8
Theunissen
9410

Or hand delivered at:
Corner Leroux and Theron Street
Theunissen
9410

Closing: 11 April 2023 at 12h00

Enquiries: The Honourable Mayor: Councillor D.E Modise. (0762960033)



CLR D.E MODISE
MAYOR