

MASILONYANA LOCAL MUNICIPALITY

Physical Address: Cnr Pienaar n Le Roux Str
Theunissen
9410

Postal Address P.O Box 8
Theunissen
9410



Our Ref:
Tel: 057 733 2808
Fax: 057 733 2856
fikilem@masilonyana.co.za

ADVERTISEMENT

BID INVITATION: SUPPLY, DELIVERY AND INSTALLATION OF HELPDESK SOFTWARE

Bids are hereby invited from prospective service providers to submit proposal for supply, delivery and installation of helpdesk software as recommended by the specification committee.

Bid reference number: 2016/10/001

Bid Documentation available from: Masilonyana Local Municipality
Cnr Pienaar and Le Roux
Theunissen
9410
Supply Chain Management Office

Enquiries: Mr. P. Melato
IT Manager
Tel: 057 733 0106
Fax: 057 733 2856

Any Dispute
LED Coordinator
Mr. .X.J Mkhombeni
Tel: 057 733 0106
Fax: 057 733 2856

Compulsory briefing session
03 November 2016 at 11:00 mid-day
Masilonyana Local Municipality
Theunissen chamber main building

Instruction with the depositing of tenders:
Address tenders to:
Mr. M.D. Nthau
Municipal Manager
Masilonyana Local Municipality
Theunissen
9410

Closing date: 22 November 2016, 12:00 (mid-day)
On the municipal clock

Tender Box: Masilonyana Local Municipality
Theunissen
9410

SPECIAL CONDITIONS OF A TENDER:

- The tender will be evaluated using 80/20 preference points system.
- A two stage evaluation process will be followed, i.e. functionality and preference point system attached as schedule 2 in the tender document.
- Tenders must be enclosed in a sealed envelope clearly stating the tender number
- All prices quoted must be VAT inclusive, except in the case of non-VAT vendors.
- No tender document will be accepted if not properly sealed and marked.
- The general conditions of contract will be applicable to this tender,
- Bids not signed by the bidder will be rejected,
- No rectification/correction fluid may be used on the document
- Bids received after closing TIME and/ or DATE will NOT be considered;

- The highest points or any bid will not necessary be accepted, and the Municipality reserves the right to sub-divide the contract and/or accept any portion of any bid thereof;
- Masilonyana Local Municipality reserves the right not to make any appointment.
- Tenders must be delivered personally and be placed in the Masilonyana Local Municipality's tender box. No emailed or faxed tenders will be accepted.
- No bids will be considered from persons in the service of the state.
- There will be a compulsory briefing session; your tender will automatically be disqualified for non-attendance.
- Please note that should you not receive any correspondence from the Municipality regarding your bid within three months after the closing date of this advertisement, you should regard your bid unsuccessful.

NON SUBMISSION OF THE FOLLOWING DOCUMENTS WILL DISQUALIFY YOUR BID

- A valid original tax clearance certificate
- Company registration certificate(CK)
- Certified Identity documents of directors/owners/members/shareholders
- Company profile
- Latest and valid Municipal rates and taxes
- Joint venture agreement in the case of joint venture
- Valid BBBEE certificate (if applicable)
- Any other relevant registration certificate pertaining to your industry

Mr. D Nthau
Municipal Manager

Date