

## MASILONYANA LOCAL MUNICIPALITY

Physical Address: Cnr Pienaar n Le Roux Str  
Theunissen  
9410

Postal Address P.O Box 8  
Theunissen  
9410



Our Ref:  
Tel: 057 733 2804/8  
Fax: 057 733 2856  
[anele@masilonyana.co.za](mailto:anele@masilonyana.co.za)

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### ADVERTISEMENT

#### REQUEST FOR QUOTATION: SUPPLY AND DELIVERY OF STATIONERY OFFICE OF THE SPEAKER

Bids are hereby invited from prospective service providers to submit RFQ for supply and delivery of stationery office of the Speaker.

**RFQ reference number: 2017/10/007**

Bid Documentation available at:  
**E-Tender Portal (Treasury Website)**

Enquiries: Mr. T. Molete  
Office of the Speaker  
Tel: 057 733 0106  
Fax: 057 733 2417

Any Dispute  
LED Coordinator  
Mr. X.J Mkhombeni  
Tel: 057 733 0106  
Email: [mkhombeni@masilonyana.co.za](mailto:mkhombeni@masilonyana.co.za)

Instruction with the depositing of tenders:  
Address tenders to:  
Mr. RS Kau  
Administrator  
Masilonyana Local Municipality  
Theunissen  
9410

Closing date: 24 October 2017, 12:00 (mid-day)  
On the municipal clock

Tender Box: Masilonyana Local Municipality  
Theunissen  
9410

#### SPECIAL CONDITIONS OF A TENDER:

- The tender will be evaluated using 80/20 preference points system.
- Must be registered on Central Supplier Database Web (CSD Treasury)
- Tender documents are available at E-Tender (Treasury Website).
- Tenders must be enclosed in a sealed envelope clearly stating the tender number
- All prices quoted must be VAT inclusive, except in the case of non-VAT vendors.
- No tender document will be accepted if not properly sealed and marked.
- The general conditions of contract will be applicable to this tender,
- Bids not signed by the bidder will be rejected,
- No rectification/correction fluid may be used on the document
- Bids received after closing TIME and/ or DATE will NOT be considered;

- The highest points or any bid will not necessary be accepted, and the Municipality reserves the right to sub-divide the contract and/or accept any portion of any bid thereof;
- Masilonyana Local Municipality reserves the right not to make any appointment.
- Tenders must be delivered personally and be placed in the Masilonyana Local Municipality's tender box. No emailed or faxed tenders will be accepted.
- No bids will be considered from persons in the service of the state.
- There will be a compulsory briefing session, your tender will automatically be disqualified for non-attendance.
- Please note that should you not receive any correspondence from the Municipality regarding your bid within three months after the closing date of this advertisement, you should regard your bid unsuccessful.
- Bidders that **are non - tax compliant** will be automatically disqualified as per CSD registration summary report from Treasury.

**NON SUBMISSION OF THE FOLLOWING DOCUMENTS WILL DISQUALIFY YOUR BID**

- Company registration certificate(CK)
- Identity documents of directors/owners/members/shareholders
- Company profile
- Latest and valid municipal rates and taxes/ lease agreement (Lease should be accompanied with latest tax invoice from the Landlord)
- Joint venture agreement in the case of joint venture
- Valid BBEEE certificate (If applicable)
- Central Supplier Database (CSD) Registration Summary Report from Treasury
- Any other relevant registration certificate pertaining to your industry



**Mr. RS Kau**  
**Administrator**

**Date: 12/10/2017**